

MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO. LTD.

CASH RECEIPT VOUCHER NO.

CHALLAN NO.

4	7
9 5 3 9	
A/C Unit	

9	10
1 1	
Sub Dn.	

Order to the Cashier : Examined and found correct.
Accept the amount and grant receipt. The amount
should be credited to the following Head of Accounts

To be filled in by the
remitter or by Deptt./
Section concerned.

27	56
PARTICULARS	

57	61	62	64	65	69	70	74	75	78
EMPLOYEE NO.					SCHEME NO.				
SUPPLIER NO.			A/T NUMBER		ESTIMATE NO.				
CONSUMER NUMBER									

79	85	86	90
REFERENCE NO.			

100	105
ACCOUNT HEAD	

109	121	122
AMOUNT	RS.	P. D/C

TOTAL

IN WORDS Rs. _____

Signature of Dy. Manager (F & A) _____

Asst. Manager / Jr. Manager

Paid by Cash / Cheque / DD No.

D T. _____ ON (Bank) _____

(_____)

Name of the Person
Paying the amount & his / her
signature

Amount received as above and credited
vide Receipt No. _____

Date _____

Place _____ Date _____

Cashier

1. This form should be filled in by the person tendering the amount or by the Department/ Section concerned if the remittance is received by M. O. or letter post.
2. Except in case of Energy Bills of consumers and the small amount paid for costs of tender forms, no amount shall be accepted by the Cashier unless it is accompanied by this form duly passed by the appropriate officer of the Accounts Department.
3. Jr. Manager is authorised to 'Pass' the Receipt Voucher and to order the Cashier to accept amounts up to Rs. 10,000/- and Asst. Manager above Rs. 10,000/-
4. These forms shall be filed in by the Cashier in a separate file serially arranged.